



## Job Role Description

<b>Job Title</b>	Machine Setter
<b>Reporting To</b>	Manufacturing Shift Manager
<b>Direct Reports</b>	N/A
<b>Working Hours</b>	4 on, 4 off
<b>Start Date</b>	ASAP

### **We Are Welland**

Welland Medical brings to market the best and most innovative products that enhance the lives of people living with a stoma across the world. Investing in the most talented people, collaborating to create world-class, ground-breaking products and services devoted to improving peoples' lives. We are passionate about making a difference in the world. Our reputation is based on a tradition of improvement, ethical leadership, and total commitment to quality and safety. Welland Medical Ltd®, established in 1988 is part of the CliniMed® Group, and has over 250 colleagues committed to enhancing people's lives.

### **Our Values:**

#### **Excellence:**

We collaborate by embracing differing perspectives to make better decisions and continuously improve.

#### **Innovation:**

We pride ourselves on our innovative spirit by creating novel solutions within the workplace and in stoma care.

#### **Integrity:**

We commit to empower and respect each other, ethically, honestly and with fairness.

#### **Quality:**

We are passionate about recognising talent and providing an equal and supportive workspace for all to thrive.

#### **Wellbeing:**

We commit to setting the highest standard of quality in everything we do to enhance people's lives every day.

### **Summary Of The Role**

To set up and operate production lines in accordance to specification set. To achieve hourly/ daily targets for the completion of the customer schedule in the most cost effective manner.

To constantly seek to improve the performances of the machines.

### **Main Duties and Responsibilities**

As part of your role at Welland, you will be fully integrated within the Operations team, with focus and ability to:

- Schedule compliance
- Product quality
- Engineering liaison
- Machine performance (throughput, downtime, utilisation)
- Progress reporting/communication
- Motivation
- Agreed remedial machine adjustment
- Continuous improvements
- Assist in the PDR process

### **Person Specification: Machine Setter**

#### **Other Duties:**

A degree of flexibility is needed and the job holder may be required to perform work not specifically referred to above and which will be appropriate to the level of the role.

#### **Incentives:**

Our colleagues are at the heart of what we do. Our passion for our colleagues wellbeing is reflected in our values and we offer (and not limited to) the following perks to all our colleagues:

- Competitive company pension, that increases with length of service
- Health benefits
- Life insurance
- 25 holiday days plus statutory bank holidays
- Company Christmas shut down
- Discount at a number of high street retailers and other local discounts
- Complementarity company day
- Free onsite parking (including electric vehicle charging)
- Cycle to work scheme

Essential	Desirable
<b>Experience</b> <ul style="list-style-type: none"> <li>• Machine set up</li> <li>• Remedial machine adjustment</li> <li>• Operate production lines</li> <li>• Care in the handling, set up and usage of tools</li> <li>• Schedule compliance</li> <li>• Hourly / daily target achievement</li> <li>• Ability to communicate and deliver progress reports on machine performance</li> </ul>	<b>Experience</b> <ul style="list-style-type: none"> <li>•</li> </ul>
<b>Knowledge</b> <ul style="list-style-type: none"> <li>• Knowledge of health and safety policies</li> </ul>	<b>Knowledge</b> <ul style="list-style-type: none"> <li>• Microsoft Office</li> <li>• CI/Lean processes</li> </ul>
<b>Skills and Abilities</b> <ul style="list-style-type: none"> <li>• Team player</li> <li>• Problem solving</li> <li>• Constantly seeks to improve machine performance</li> <li>• Committed to a culture of continuous improvement</li> </ul>	<b>Skills and Abilities</b> <ul style="list-style-type: none"> <li>• Previous experience of assisting in PDR processes</li> </ul>
<b>Quality</b> <ul style="list-style-type: none"> <li>• Disciplined approach (working to procedures)</li> <li>• Focused on improvements</li> <li>• Focused on delivering quality products</li> </ul>	<b>Quality</b> <ul style="list-style-type: none"> <li>•</li> </ul>
<b>Personal</b> <ul style="list-style-type: none"> <li>• Good communication at all levels</li> <li>• Self-motivated</li> <li>• Flexibility to carry out other duties appropriate to the level of the role</li> </ul>	<b>Personal</b> <ul style="list-style-type: none"> <li>•</li> </ul>

This is a description of the job as it exists at present. All Job Descriptions are liable to variation in order to reflect any future role/obligations change and employee development.

**Candidate Name**

Signed: ..... Date.....

**Manager Name**

Signed: ..... Date.....